



Career Focus Crew Internship Program Application 2010/2011

REQUIREMENTS

Applicants must be:

- Youth, up to the age of 30 (inclusive) at the time of intake/selection.
- Post-secondary graduates. This includes graduates of degree or diploma programs from universities, colleges, post-secondary schools of technology, post-secondary institutes, and CEGEPS (post-secondary education institutions exclusive to the Province of Quebec). These may be either publicly or privately funded institutions.
- Currently not attending school.
- Canadian citizens, permanent residents, or persons on whom refugee protection has been conferred.
- Legally entitled to work according to Manitoban legislation and regulations.
- Available for shift work and overtime (i.e. days, evenings, nights and weekends.)
- Able to meet the physical requirements of their desired department.
- In possession of a valid Manitoba Driver's License (access to a vehicle is recommended.)
- **Not be** in receipt of Employment Insurance benefits (EI) or Employment and Income Assistance.

Applicants must

- Provide proof of their post-secondary education.
- Identify a department in which they wish to intern.
- Demonstrate sufficient experience and aptitude.
- Exhibit interest in the film industry (i.e. post-secondary education, industry experience and/or workshops, volunteer experience.)
- Have strong interpersonal and communication skills.

Employment Conditions:

- This is a full time paid internship for a period of up to 8 weeks (or an average of 500 hours). All placements must be completed by July 31st 2011.
- Interns will work on film productions and with film related businesses.
- Interns may work up to a maximum of 12 hours per day.
- Interns will be paid at the rate of \$10.00 per hour for up to 8 hours per day, 40 hours per week.
- Up to 4 hours of overtime may be worked each day and will be paid at time and a half (20 hours per week.)

The Organization:

Film Training Manitoba is an industry-driven training organization that identifies and prepares individuals for employment in the local film industry. FTM is committed to training that is practical, innovative, and responsive to the demands of the industry in Manitoba.

Application Submissions Must Include:

Cover Letter
Completed Application Form
Resume
Proof of Post-Secondary Education
Other related material and certificates (where relevant)

Successful candidates will be selected based on their application, previous experience and an in-person interview. All candidates accepted to the internship program will be required to take an orientation session before their work experience placements begin.

The Career Focus Crew Internship Program is a training opportunity. No guarantees are made regarding future employment in the film industry.

For more information contact Film Training Manitoba, at 989-9669 or email us at info@filmtraining.mb.ca. Please see our website at www.filmtraining.mb.ca for more information.

Funding for this program provided by Human Resources and Skills Development Canada

The logo for the Government of Canada, featuring the word "Canada" in a stylized serif font with a small crown above the letter 'a'.



Internship Application- 2010/11

Name: _____

Address: _____

Phone Number: (Day) _____ (Evening) _____

Date of Birth: _____ E-mail: _____

Have you been a Manitoba Resident for the last 12 months? Yes No (Please circle)

Social Insurance Number (SIN) _____

As an equal opportunity employer, FTM is committed to achieving a diversified workforce. You are encouraged to complete the following voluntary questions and indicate if you are a member of any of these groups.

Member of a Visible Minority	Aboriginal Group
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Registered on-reserve <input type="checkbox"/> Registered off reserve <input type="checkbox"/> Non status
	<input type="checkbox"/> Métis <input type="checkbox"/> Inuit

Film Experience (Paid or Unpaid)

Production Name: _____ Year: _____

Position: _____

Supervisor: _____

List Duties: _____

Production Name: _____ Year: _____

Position: _____

Supervisor: _____

List Duties: _____

Production Name: _____ Year: _____

Position: _____

Supervisor: _____

List Duties: _____

Related or Additional Professional Experience

Company: _____	Date: _____
Position: _____	
Supervisor: _____	
List Duties: _____	

Company: _____	Date: _____
Position: _____	
Supervisor: _____	
List Duties: _____	

Courses taken with FTM

<input type="checkbox"/> Set Etiquette	Year: _____
<input type="checkbox"/> WHMIS	Year: _____
<input type="checkbox"/> Safety Awareness	Year: _____
<input type="checkbox"/> Intro to the Paper	Year: _____
<input type="checkbox"/> Locations/Flags	Year: _____
<input type="checkbox"/> Propane Safety	Year: _____
<input type="checkbox"/> Standard First Aid	Year: _____
<input type="checkbox"/> Additional Courses please list: _____	

Additional Professional Training/Education
Please include any certificates, diplomas or professional designations

Course Name: _____
Institution: _____
Year and Course Length: _____
Brief Description: _____ _____
Course Name: _____
Institution: _____
Year and Course Length: _____
Brief Description: _____ _____

Departments

Which department are you applying for? Please indicate your first and second choices and indicate why you selected each department. Listed below is the Manitoba film industry's priority departments, preference may be given to these departments.		
<input type="checkbox"/> Locations	<input type="checkbox"/> Lighting	<input type="checkbox"/> Hair
<input type="checkbox"/> Costume	<input type="checkbox"/> Art/Graphics/Drafting	<input type="checkbox"/> Grips
<input type="checkbox"/> Production Office	<input type="checkbox"/> Accounting	<input type="checkbox"/> Sound
<input type="checkbox"/> Props	<input type="checkbox"/> Sets	
Other: _____		

Qualifications for each department are determined by the corresponding labour organizations.

Are you a permittee of a labour organization? Yes No
If yes, please list. _____

Do you have a valid Manitoba driver's license? Yes No

Do you have access to a vehicle? Yes No

Are you available for an 8-week period? Yes No
If not, please give your availability. _____

When are you available to begin a placement? _____

Do you have any restrictions during the time that you are available? If so, please explain.

Please supply up to 3 references and advise them that we may be in contact with them.

Name: _____

Phone Number: _____

Profession: _____

Name: _____

Phone Number: _____

Profession: _____

Name: _____

Phone Number: _____

Profession: _____

I declare that the previous statements are true and understand that any false or misleading information will result in removal from the selection process.

Signature

Date

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