Applicants must be:

- Youth, up to the age of 30 (inclusive) at the time of intake/selection.
- Canadian citizens, permanent residents, or permanent Manitoba residents.
- Legally entitled to work according to Manitoban legislation and regulations.
- Available for shift work and overtime (i.e. days, evenings, nights and weekends).
- Able to meet the physical requirements of the work placement.
- In possession of a valid Manitoba Driver's License (access to a vehicle is recommended).
- Reside in Manitoba at the time of application for at one full year (365 days).
- Not be in receipt of Employment Insurance benefits (EI) or Employment and Income Assistance.

*Note: Completion of a post-secondary degree or certificate is considered an asset.

Applicants must:

- Provide proof of Manitoba residency at the time of application
- Identify a department in which they wish to intern.
- Demonstrate sufficient experience and aptitude.
- Exhibit interest in the film industry (i.e. post-secondary education, industry experience and/or workshops, volunteer experience).
- Have strong interpersonal and communication skills.
- Provide consent for FTM to submit their Social Insurance Number to Employment Social Development Canada for eligibility

Employment Conditions:

- This is a full time paid internship. Average length of placement is approximately 400-500 hours. Placements must be completed by May 20, 2016.
- Interns will be placed with a production company.
- Interns may work up to a maximum of 12 hours per day.
- Interns will be paid at the rate of $11.00 per hour* for up to 8 hours per day, 40 hours per week.
- Up to 4 hours of overtime may be worked each day and will be paid at time and a half (20 hours per week).

*Note: Companies may choose to pay the participant a higher wage.

The Organization:
Film Training Manitoba is an industry-driven training organization that identifies and prepares individuals for employment in the local film industry. FTM is committed to training that is practical, innovative, and responsive to the demands of the industry in Manitoba.
**Application Submissions Must Include:**
- Cover Letter - describing how this opportunity would further develop your career in the film and television industry
- Completed Application Form
- Resume
- Proof of Post-Secondary Education
- Proof of Manitoba residency
- Other related material and certificates (where relevant)

Successful candidates will be selected based on their application, previous experience and an in-person interview. All candidates accepted to the internship program will be required to complete FTM’s Set Orientation course before their work experience placement begins.

Career Focus activities must be tailored to meet the labour needs of the industry and the skills gaps of the participants, thereby facilitating their transition into the labour market.

The Career Focus Crew Internship Program is a training opportunity. No guarantees are made regarding future employment in the film industry.

For more information contact Film Training Manitoba, at 989-9669 or email us at info@filmtraining.mb.ca. Please see our website at www.filmtraining.mb.ca for more information.

Funding for this program is provided by Employment and Social Development Canada.
Name: 
Address: 
Phone Number (home): Phone Number (mobile): 
Email Address: 

Basic Criteria
Are you between 18 and 30 years of age (inclusive)?
Yes □ No □
Have you been a Manitoba resident for the last 12 months?
Yes □ No □
Have you applied for Employment Insurance benefits?
Yes □ No □
Are you currently in receipt of Employment Insurance?
Yes □ No □

As an equal opportunity employer, FTM is committed to achieving a diversified workforce. You are encouraged to complete the following voluntary questions and indicate if you are a member of any of these groups.
Member of a Visible Minority □ Yes □ No
Aboriginal Group □ Registered on-reserve □ Registered off reserve □ Non status □ Métis

Production Related Experience (Paid or Unpaid)

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<td>Position:</td>
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<td>Skills Developed:</td>
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Name of Production: Year:
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<th>Position:</th>
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<td>Skills Developed:</td>
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### Employment History

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### Education/Professional Development

*(Please include degrees, diplomas, certificates or professional designations)*

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<th>Institution</th>
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<th>Program Start and End Date</th>
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<th>Brief Description</th>
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</table>
Name of Program:

Institution:

Program Start and End Date:

Brief Description:

**Film Training Manitoba Courses**

- □ Set Orientation Year: __________ □ WHMIS Year: __________
- □ Locations Year: __________ □ Intro to Paper Year: __________
- □ Safety Awareness Year: __________ □ Propane Safety Year: __________
- □ Traffic Awareness for the Film Industry (formerly Flagging/Flagsperson Training)
- □ Intro to the Production Office Year: __________

Please list other courses taken with FTM:

________________________________________________________________________

Which department are you applying for? Priority will be given to departments where current labour gaps are identified and where future employment is most likely.

Production – Office and Set Production Assistant □ Art/Sets and Props □
Accounting □ Grip and Lighting □
Costumes □ Sound □
Picture Editing □ Business Affairs □

Are you a permittee of a labour organization? Yes □ No □

If yes, please list: _____________________________

Do you have a valid Manitoba driver’s license? Yes □ No □

Do you have access to a vehicle? Yes □ No □

Are you available for a 7 to 12 -week period? Yes □ No □

If not, please give your availability: _____________________________
Do you have any restrictions during the time that you are available? If so, please explain:

__________________________________________________________________________________________________________________________________________

Please supply up to 3 references and advise them that they may be contacted by FTM.

Name:
Phone number:
Profession:

Name:
Phone number:
Profession:

Name:
Phone number:
Profession:

Application submissions must include:

☐ Cover Letter
☐ Completed Application Form
☐ Resume
☐ Proof of Post-Secondary Education
☐ Proof of Manitoba residency (i.e. photocopy of driver’s license, Manitoba Identification Card)
☐ Other related material and certificates where relevant

I declare that the previous statements and information are true and understand that any false or misleading information will result in removal from the selection process.

__________________________________________________________________________  ______________________________________________________________________
Signature                                      Date

As an equal opportunity employer, FTM is committed to achieving a diversified workforce.

Funding for this program provided by Employment and Social Development Canada.